

APARTMENT HOME CARE TIPS

Welcome to your new home! We appreciate your choosing **Sabal Key** as your residence. We'd like to help you keep your apartment in tiptop shape. Below are some tips for general care of your apartment. Please call your maintenance team at **Sabal Key** if we can answer any additional questions or complete a service request for you.

CARPET STAINS

- **Food**

For a food stain that is still wet, put club soda on the stain then soak it up with a dry white cloth. For a food stain that has dried, apply a cleaning fluid for oil-based stains such as: Afta, Carbona, Energine or Everblum – available at hardware stores.

- **Wine, other alcoholic beverages**

While the stain is still wet, pour rubbing alcohol on it and rub with a sponge. Flush the stain with water and pat dry with a white cloth. If the stain persists, contact the maintenance team to apply a tannin remover.

- **Ball-point or fountain pen ink**

Apply hair spray to the stain. Press down on the stain with a white cloth.

- **Chewing Gum**

Put an ice cube on the chewing gum for 30 seconds then use your fingers to pick off as much of the gum as possible. Wet white cloth with a cleaning fluid for oil-based stains (see "Food" above) and rub into the stain. Using another dry white cloth, wipe the stain vigorously. Repeat this procedure until the gum disappears.

STAINLESS STEEL SINKS

DO:

- Use soap and warm water, dishwasher detergent or ammonia for routine cleaning.
- Apply cleanser with a cloth or sponge, then rinse the sink thoroughly and wipe it dry.
- Use a small amount of mineral oil on a soft cloth to restore luster.
- Use regular household cleansers to remove stubborn stains such as: Comet, Ajax, Stainless Steel Cleaner, etc.
- Remove rust stains by gently rubbing with a cloth.
- Protect the environment by never pouring insecticides, paint or any toxic chemicals down the drain.
- Remove debris from disposal then push the black or red "re-set" button located at the base of the garbage disposal under your sink should the disposal quit working.

DO NOT:

- Do not use steel wool, scouring pads or steel brushes. These will cause a rusty discoloration.
- Do not use rubber mats in your sink. These mats trap water and will cause a surface discoloration.
- Do not let soapy water stand in your sink. Many can cause rusting if left in your sink overnight.
- Do not leave cast-iron pots, pans, knives, paint brushes or any steel objects in the sink. When you have finished washing them, remove them to prevent rusting the sink.
- Do not put toxic chemicals of any kind in your sink.
- Do not clean any metal objects not used for cooking or eating in your sink.
- Do not put grease, candle wax, eggshells, coffee grounds or tea bags down your garbage disposal.

-OR-

PORCELAIN SINKS

DO:

- Clean your sink with a cloth or sponge.
- Use a "soft" cleanser such as: Dow Spray, Soft Scrub, Fantastic, etc., ammonia and water, soap and water, vinegar and water or any brand of dishwasher liquid.
- Remove stubborn stains with water-soluble bleach like Bon Ami or Clorox by letting it soak in the sink. For stains on the sink rim, soak a cloth in water and bleach. Let the cloth sit on the stain overnight.
- Rinse your sink and rubber mat with chlorine bleach once a month to get rid of iron deposits that cause rust stains.
- Protect the environment by never pouring insecticides, paint or any toxic chemicals down the drain.
- Remove debris from disposal then push the black or red "re-set" button located at the base of the garbage disposal under your sink should the disposal quit working.

DO NOT:

- Do not use steel wool or scouring pads. They will scratch off the glossy, enamel sink finish.
- Do not use abrasive powdered cleansers. Your sink will become dull and gouges will eventually become visible.
- Do not soak berries, grapes, etc., in your sink. Rinse these foods in a pan instead to avoid stubborn stains.
- Do not let soft drinks or fruit drinks sit in your sink. Tea bags and blood can also cause staining.
- Do not put toxic chemicals of any kind in your sink.
- Do not clean any metal object that is not used for cooking or eating in your sink.
- Do not leave paints, brushes or rollers in your sink. If you are using water-soluble paints, rinse the sink immediately.
- Do not let water stand in your sink. Rinse it out to prevent rust stains caused by hard water.
- Do not put grease, candle wax, eggshells, coffee grounds or tea bags down your garbage disposal.

AIR CONDITIONERS & ENERGY EFFICIENCY

- Set thermostat controls at the highest comfortable temperature level. Each degree raised reduces energy consumption by 3 to 4 percent.
- Keep your air conditioning at one temperature setting when you are at home except when you want a different temperature for sleeping at night.
- If you turn the air conditioner off at night but need it during the day, turn it on early in the morning before the temperature gets too hot.
- If you leave the apartment for more than four hours during the day, set the thermostat to approximately 82 degrees Fahrenheit. Don't turn the air conditioner off completely on hot days, as you will use more energy to re-cool the room when you return.
- Turn off the air conditioning if you leave the apartment for more than two days.
- Keep all windows, doors and vents closed when the air conditioning is on.
- Close blinds, shades and curtains during the day to keep your apartment cooler.
- Keep furniture and curtains away from the air conditioners vents to avoid the block of cool air.
- Keep unnecessary lights and appliances turned off. During the summer months try to use appliances only in the morning and evening hours.
- Select the air-dry option when using your dishwasher, or turn the machine off after the last rinse.
- When using the stove or oven, use the stove's exhaust fan to help remove heat from the kitchen.

- Keep the bathroom door closed after a shower or bath and turn on the exhaust fan to remove the moisture and avoid it circulating throughout the apartment.
- Close the doors of the rooms in your apartment you do not use so the air conditioning has less space to cool.
- Check and clean the filter once a month during the summer. The filter will occasionally need replacing. You may pick up filters in the leasing office.
- If the air conditioning is not working properly (making a noise, leaking or failing to cool) please turn off the thermostat and call our maintenance team right away. Please do not try to repair the air conditioning unit yourself. That's what we're here for!