

Move Out Instructions

This guide, based on estimated costs, is subject to change without notice

The following information is provided to assist you in preparing your apartment for proper move-out condition and will aid in the expeditious return of your security deposit.

Apartment Cleaning Requirements to be fulfilled but are not limited to:

1. Leave the entire apartment in the same cleaning condition as it was on the day of move-in.
2. Clean the oven, refrigerator, shower/tub, toilet, sinks, countertops and all cabinets.
3. Vacuum the carpets.
4. When an apartment is vacated that has been occupied by a resident with a pet, a sanitation fee will automatically be deducted from the security deposit for the extermination of fleas and deodorizing of the apartment.

Final inspection of the apartment will be made only after resident has moved out all personal items from the apartment. If, after the move-out inspection, the apartment does not meet the prerequisites, charges will be made as shown on the accompanying list. The prices quoted are indicative of the approximate average charge per item described.

Kitchen	Cost
Clean refrigerator, shelves, crispers, food guards	\$20.00
Clean cupboards, under sink, exhaust fan and faucet fixtures	\$10.00
Clean burners, controls, drip pans and oven.	\$25.00
Clean and mop floors	\$20.00
Clean stove and vent hood	\$10.00
Clean dishwasher	\$10.00
Clean inside and outside of cabinets	\$30.00
Bathrooms	Cost
Clean tub, toilet, vanity bowl, cupboards, medicine cabinet	\$30.00
Clean sink/countertop	\$25.00
Clean shower doors, tile, shower door runners	\$30.00
Clean and mop floor	\$15.00
Living Room and Dining Room	Cost
Clean and vacuum carpets	\$35.00
Clean baseboards, scuffs/marks off switches and walls	\$10.00
Clean windows and window sills	\$10.00
Bedrooms (same as Living Room and Dining Room)	Cost
Clean closet shelves and remove all clothes hangers	\$5.00
Garage, Deck and Patio	Cost
Clean out completely	\$30.00
Sweep floors, remove all debris	\$15.00
Miscellaneous	Cost
Remove all trash and debris	\$50.00
Patch all holes in the wall	\$75.00

REPLACEMENT CHARGES

If any items are missing or damaged to the point that they must be replaced when you move out, you will be charged for the current cost of the item, plus labor and service charges. A representative list of replacement charges is provided below. These are average prices. If the property incurs a higher cost for replacing an item, you will be responsible for paying the higher cost.

Please note that this is not an all-inclusive list; you can be charged for the replacement of items that are not on the list.

Window Glass	\$150.00	Mini or vertical blinds	Cost to repair or replace
Doors	Cost to repair or replace	Fire Extinguisher	\$35.00
Light Fixtures	Cost to repair or replace	Patio Glass Door	Cost to repair or replace
Ice Trays	\$3.00	Window Screens	\$35.00
Patio Screens	\$100.00	Light Bulbs	\$3.00/each
Countertops	Cost to repair or replace	Crisper Cover	\$15.00
Door Keys	\$35.00	Woodwork	\$50.00
Mailbox Keys	\$25.00	Mirrors	\$60.00
Disposal	\$65.00	Refrigerator Shelves	\$30.00
Carpet	Cost to repair or replace	Cabinets	Cost to repair or replace
Flooring	Cost to repair or replace		